

Appendix 1 – Revenue Budget Performance

Children’s Services - Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2014/15 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %
0	Director of Children's Services	230	230	0	0.0%
38	Education & Inclusion	3,816	3,754	(62)	-1.6%
202	SEN & Disability	7,129	7,258	129	1.8%
1,322	Children's Health, Safeguarding and Care	36,758	38,180	1,422	3.9%
(336)	Stronger Families, Youth & Communities	9,670	8,840	(830)	-8.6%
1,226	Total Revenue - Children	57,603	58,262	659	1.1%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Education & Inclusion			
(10)	Home to School Transport	The underspend of £0.10m reflects the latest numbers of children being transported (433). A detailed analysis has been undertaken with the budget holder for each area of the budget and the latest position reflects the estimated outturn position. The position regarding independent travel needs to be monitored closely as any further reductions in numbers will impact on the overall forecast.	
(52)	Other	Minor underspend variances.	Within this saving £0.013m relates to use of DSG and has been reflected in the 2015/16 additional savings proposals.

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
SEN & Disability			
136	Corporate Critical Disability Agency Placements	The anticipated number of disability placements is 18.00 FTE. The average general fund unit cost of these placements is £1,884.17 following additional DSG contributions to residential placements. The number of placements is 4.50 FTE above the budgeted level, with the average weekly cost now being £378.41 lower than the budgeted level. The combination of these two factors together with the underspend of £0.040m on respite placements, results in an overspend of £0.136m .	
31	Direct Payments	This initial outturn estimate for Direct Payments - Disabled Children, indicated an overspend of approximately £0.130m . This figure has been adjusted down to an overspend of approx. £0.031m following a review of current agreed packages by the Head of Service. Finance will continue to liaise closely with the budget holder with a view to ensuring that an up to date projection based on current agreed cases is provided.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible
11	Preventive Payments	This current estimate based on expenditure in months 1 to 7 and taking into account the 2013/14 outturn indicates, for Preventive Payments – Disabled Children, an overspend of approximately £0.011m . This area will need to be monitored closely on a monthly basis as it is subject to a significant element of variation dependent on identified need. Finance will liaise with the budget holder with a view to ensuring that an up to date projection based on current agreed cases is provided monthly.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible
(49)	Other	Minor underspend variances	
Children's Health, Safeguarding & Care			
1,590	Corporate Critical - Children's Agency Placements	The projected number of residential placements (31.24 FTE) is broken down as 26.65 FTE social care residential placements (children's homes), 4.25 FTE schools placements, 0.33 FTE family assessment placements and 0.00 FTE substance misuse rehabilitation placements. The budget allowed for 21.20 FTE	The Children's Services Value for Money (VfM) programme has two workstreams: <ul style="list-style-type: none"> • The VfM Early Help Workstream

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		<p>social care residential care placements, 5.00 FTE schools placements, 1.25 FTE family assessment placements and 0.50 FTE substance misuse rehab placements. The average unit costs of these placements is £158.65 per week below the budgeted level, with the most significant unit cost saving in residential homes. Overall the number of placements are 3.29 FTE above the budgeted level, and this combined with the unit cost savings described above result in an overspend of £0.248m.</p> <p>The numbers of children placed in independent foster agency (IFA) placements began to fall during 2012/13 and that trend continued in the early months of 2013/14, however, since then numbers have started to increase. During 2013/14 there were 165.76 FTE placements but the current projected number of placements in 2014/15 is 178.64 FTE, an increase of 7.8%. The budget for IFA placements was based on the falling trend of the previous two years and was set at 135.80 FTE which is being exceeded by 42.84 FTE placements resulting in an overspend of £1.286m.</p> <p>During 2014/15 it is estimated that there will be 1.76 FTE secure (welfare) placements and 1.38 FTE secure (justice) placements. The budget allowed for 1.00 FTE welfare and 0.75 FTE justice placements during the year. There are currently 2 children in a secure (welfare) placement and one in a secure (criminal) placement resulting in a projected overspend of £0.056m.</p>	<p>objective is to deliver, review and rationalise evidence based early help services to reduce the need for specialist interventions. Key initiatives include:</p> <ul style="list-style-type: none"> • developing Early Help Hub to create a single integrated system for identification, referral, assessment, delivery and monitoring of effective early help interventions. • delivering evidence based interventions (such as family coaching by Stronger Families Stronger Communities, Functional Family Therapy, Family Nurse Partnership, Triple P) <p>• The VfM Placement Workstream objective is to strengthen social work systems so that care plans for individual children can be delivered by lower cost interventions and placements and/or by reducing the time children require statutory interventions. Key initiatives include:</p> <ul style="list-style-type: none"> • developing Multi Agency Safeguarding Hub to ensure appropriate and timely

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
			<p>response to safeguarding concerns</p> <ul style="list-style-type: none"> • strengthening social work transformational programme including developing a clear practice model • strengthening pre-proceedings work by social work/legal/Clermont Family Assessment Centre to prevent care proceedings <p>As part of both workstreams, changes in commissioning arrangements/service redesign are being identified and implemented including working with partners in their approaches to commissioning for vulnerable adults who are parents.</p> <p>In addition, a task & finish group is set up to review and strengthen Special Education Needs (SEN)/Disability services</p>
(82)	Corporate Critical-In House Foster Payments	As part of the children's VFM programme, there is an ongoing attempt to increase the recruitment of in-house foster carers. This has not progressed as well as anticipated and currently there are 30.39 FTE less children placed than allowed in the budget. However, there are considerably more children placed with family and friends carers or under special guardianship orders than anticipated in the budget and the combination of these factors results in a projected underspend of £0.082m in	

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		in-house placements.	
(18)	Corporate Critical 16+Services	The budget for 16+ services is split across 4 client types. Care Leavers, Ex-Asylum Seekers, Looked After Children and Preventive. Across these services the budget allows for 53.65 FTE young people and currently the projection is based on 54.41 FTE young people. However, the average unit cost of accommodation is projected to be £44.43 lower than allowed in the budget resulting in an underspend on accommodation costs. The non-accommodation costs, conversely are currently anticipated to overspend the budget by £0.096m resulting in an overall underspend of £0.018m .	The new joint commissioning arrangements between children's services and Housing start in June and it is anticipated that the new robust commissioning of placements, work on reducing the numbers of young people being accommodated and more rigorous monitoring of non-accommodation budgets will reduce the overspend.
(146)	Social Work Teams	The projected Social Work Teams underspend of £0.146m reflects the outcome of the SW teams restructure and the revised final cost of the MASH premises. At this stage we are closely monitoring projected outturn against the anticipated 2014/15 savings within the teams - pending further discussion regarding the potential for additional capital contribution to the additional cost attached to the MASH premises . We will continue to undertake detailed monthly analysis of these areas to ensure that we're aware at the earliest stage as to any movement from the projected underspend position.	
(80)	Legal Fees	Lower expenditure in the year to date suggests an underspend of £0.080m on Legal, Counsel and Court Fees.	
(20)	Adoption Services	The government have instituted a number of changes and new requirements for the adoption service. The increase in both the number and cost of inter-agency adoptions has resulted in a significant increase in the levels of spend. This has been funded this year by carry forward of the unspent element of the Adoption Reform Grant (ARG) The underspend of £0.020m relates to regular adoption support payments and allowances for which numbers are currently slightly below budgeted levels.	
204	Section 17 Preventive	Most of this overspend (£0.161m) relates to the increased costs of the housing recharge for homeless families due to a rise in	Costs will be monitored closely over the year and efforts made to reduce

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		the number of families needing accommodation. There has also been an increase in expenditure charged to the No Recourse to Public Funds budget leading to a pressure of £0.047m. There are other minor underspends of £0.004m.	costs or identify mitigating savings to bring these budgets back in balance where possible.
148	Support Through Care Team	The overspend relates predominantly to the use of locum social workers. Due to the increase in the number of children in care, it was felt necessary, in order to maintain a safe level of service to increase the number of social workers in this team. As this was deemed a crisis and recruitment procedures were unable to meet the demand a number of locum social workers have been engaged. The restructure of social work services has increased the establishment in this team resulting in a considerable reduction in the overspend reported in previous months. This budget has now been combined with the 14+ Team.	This overspend has been reduced following agreement of the social work restructure which increases the social work establishment in the Support Through Care Team, enabling additional recruitment which should result in the cessation of the use of locums.
(113)	Contact Supervision	The underspend in this service is predominantly due to the use of sessional staff being considerably less than anticipated in the budget. In addition there is a smaller underspend in the car mileage budget, which also reflects the more efficient use of resources than was anticipated in the budget.	
(61)	Other	Minor underspend variances.	
Stronger Families, Youth & Communities			
(300)	VFM Commissioning	Public Health have agreed to pick up the funding of the Family Nurse Partnership resulting in the Children's Services VFM funding of £0.240m no longer being required. Further one-off savings of £0.060m have also been identified.	The saving of £0.240m relating to the transfer of funds with Public Health has been reflected in the 2015/16 budget proposals.
(100)	Early Help Hub	The underspend in the Early Help Hub predominantly relates to funding for a contract that is not required until 2015/16. In addition there is a vacant operations manager post and the full year effect of setting up the service part way through the year.	
(200)	Troubled Families	There was an agreed carry forward at the previous year end of £0.800m. Of this, £0.200m is no longer needed because of the	

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		success in attracting payment by results funding. This funding has therefore been released back into the revenue budget as a one off contribution to the overall budget position.	
(90)	Early Years Inclusion Funding	Underspend due to this area now being funded from DSG.	
(140)	Other	Minor underspend variances.	

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Adult Services – Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2014/15 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %
2,867	Adults Assessment	49,258	51,974	2,716	5.5%
1,429	Adults Provider	13,807	15,210	1,403	10.2%
(218)	Commissioning & Contracts	792	227	(565)	-71.3%
4,078	Total Revenue - Adult	63,857	67,411	3,554	5.6%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		The key variances across Adult Social Care are as detailed below:	Further plans are being developed and mitigating action is being taken to reduce these forecast overspends.
Adults Assessment			
see below	Assessment Services	Assessment Services are showing an overspend of £2.716m (5.5% of net budget), which is a decrease of £0.151m from Month 5. There are increased levels of complexity and need being experienced across all client groups and the overspend is broken down as follows: -	
1,432	Corporate Critical - Community Care Budget (Learning Disabilities)	Learning Disabilities are reporting a pressure of £1.432m , which is a significant increase of £0.594m from Month 5. This is largely due to a further shortfall in expected savings of £0.419m reducing out of city placements and identifying alternative accommodation options) and a thorough review of the manual commitments for clients waiting to leave hospital, leading to the expected start date being brought forward for 4 clients. There is a commitment of £0.143m for Ordinary	Increased scrutiny of all Learning Disability placements/care package requests has been put in place to assure value for money against eligible care needs across different types of placement. Focus on high cost placements and identifying low dependency placements in in house

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		Residence claims included in the latest forecast.	units for move on.
717	Corporate Critical - Community Care Budget (Physical & Sensory Support - Under 65's)	Under 65's are reporting a pressure of £0.717m, which is a reduction of £0.144m from Month 5. There continues to be cost pressures from increased complexity in need of clients.	Increased panel scrutiny of all complex or high cost care package requests to assure value for money against eligible care needs. Where possible no placements will be made above the agreed local authority rates. The VfM Phase 4 programme includes a specific project focussing on high cost placements to reduce costs. Risk share arrangement with health is actively being pursued and the consequences on health and social care of a risk share not being in place discussed. Taskforce in place to ensure that all appropriate funding sources are identified.
628	Corporate Critical - Community Care Budget (Physical & Sensory Support -Over 65's)	Over 65's are reporting a pressure of £0.628m (an improvement of £0.124m from Month 5), of which the majority relates to the balance of unachievable previous year savings against Extra Care Housing.	As above, there will be increased scrutiny of complex or high cost care packages. An independent Extra Care business case has been commissioned to establish demand/need projections to enable ASC commissioners to work with their housing partners to identify the types of provision that will most appropriately meet the objective of reducing residential care costs. Risk share arrangement with health is actively being pursued and the consequences on health and social care of a risk share not being in place

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
			discussed. Taskforce in place to ensure that all appropriate funding sources are identified.
0	Hostel Accommodation	The main pressures on this service were covered by the service pressure funding allocation as part of the 2014/15 budget setting process so that on transfer to Adults the service is breakeven.	
(61)	Support & Intervention Teams	Minor underspend.	
Adults Provider			
1,403	Adults Provider	<p>Provider Services are reporting a pressure of £1.251m from unachievement of savings targets (2014/15 targets and previous years targets in 2012/13 and 2013/14) after the allocation of £0.500m risk provision funding agreed at P&R in July 2014. Achievement of the other savings is dependent on the commissioning review of Day Options and the Learning Disabilities accommodation review, which are on-going but have been subject to delay.</p> <p>The overspend also includes staffing pressures against Respite Services of £0.160m reflecting increased occupancy levels and the complexity and compatibility of other service users. There are other pressures across the service of £0.067m on direct employee costs and £0.022m on non pay costs which are offset by an expected contribution from health.</p>	<p>Vacancy control measures to be tightened and recruitment to posts only where this is required to ensure CQC compliance. The use of agency staff and care crew will be closely scrutinised and signed off by senior managers. This will have an impact on service delivery. It is possible that we may need to rationalise or close services as a result.</p> <p>There are ongoing discussions with Health to determine costs associated with health needs that should be funded by CCG.</p> <p>A further review of service users receiving both day services and residential care needs to be carried out.</p>

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Commissioning & Contracts			
(565)	Commissioning & Contracts	Older People and HIV Preventative contracts totalling £0.350m and £0.235m respectively will be funded by the Public Health Grant.	

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Environment, Development & Housing - Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2014/15 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %
(273)	Transport	(4,357)	(4,532)	(175)	4.0%
214	City Infrastructure	29,431	29,681	250	0.8%
(18)	City Regeneration	1,315	1,299	(16)	-1.2%
21	Planning & Building Control	1,961	2,006	45	2.3%
(56)	Total Non Housing Services	28,350	28,454	104	0.4%
(145)	Housing	13,512	13,737	225	1.7%
(201)	Total Revenue - Environment, Development & Housing	41,862	42,191	329	0.8%

Explanation of Key Variances:

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Transport			
(250)	Corporate Critical – Parking Operations	<p>Overall the corporate critical parking budget is forecast to underspend by £0.250m. The main components of this are:</p> <ul style="list-style-type: none"> A surplus of £0.367m is forecast for on-street parking income. This forecast incorporates new parking zones being introduced this financial year and an increase in year-on-year transactions estimated to be approximately 2.5%. Evidence from various major event organisers in the city, including the Brighton Festival/Fringe and Brighton Marathon, has suggested increased attendances which are 	<ul style="list-style-type: none"> Actual income is monitored and reported on a monthly basis as part of the TBM process. There are a range of factors that can impact on parking activity and therefore any significant variations to the forecast are reported and acted upon regularly. Minor percentage variations in activity could result in significant financial implications.

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<p>likely to increase demand for parking in the city.</p> <ul style="list-style-type: none"> • There is a forecast under-achievement of income of approximately £0.202m relating to off-street car parks. There have been several factors resulting in reduced income at The Lanes car park, including the end of a contractual agreement with the Thistle Hotel and a Southern Water mains sewer collapse on Black Lion Street causing access issues. These have contributed to transactions being approximately 15% less compared to this point in the last financial year. There have been some offsetting increases in transactions at other car parks. • There is a net income shortfall of £0.631m due to income from PCNs being lower than predicted, particularly the recovery of older debt. Our approach to income collection is being reviewed as part of the Value for Money Phase 4 programme. There is also a pressure of £0.045m due to a delay in implementing new CCTV enforcement, where there have been delays in receiving approval for the required data protection enforcement security system from DfT and implementation of the required communication line. • Surplus income of £0.450m is forecast from parking permits. This has been caused by increased demand, removal of waiting lists for certain permits and the expected introduction of new and extended controlled parking zones. • An expected £0.098m surplus on leased car parks is forecast. Contractual arrangements in 	<ul style="list-style-type: none"> • Parking services are working with the Highways team to improve temporary signage at works by The Lanes car park to increase customer awareness and the Highways and Network Coordination team are actively pursuing Southern Water to expedite their sewer works. • Finance are working with Parking staff to review the ongoing budget for contributing to the bad debt provision with a view to addressing this as part of a realignment of Parking budgets in the 2015/16 budget setting process. • The service are working with the DfT and external suppliers to resolve issues surrounding the implementation of new CCTV enforcement as soon as possible.

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<p>place are expected to result in greater income than budgeted, as well as reducing unsupported borrowing costs.</p> <ul style="list-style-type: none"> • There is a forecast underspend of £0.340m on unsupported borrowing costs, where the repayment of previous years' capital programmes is reducing and new schemes have not yet begun. • Other variances include an overspend of £0.068m on car park premises budgets largely due to business rates costs at Trafalgar Street car park where transitional rate relief has ended this financial year. There are also one off costs of £0.035m to replace security mechanisms following a change in cash collection supplier and other minor variances of £0.024m 	<ul style="list-style-type: none"> • It is expected that the business rates pressure at Trafalgar Street will be funded in future years by reducing utility and unsupported borrowing costs. Other overspend variances are expected to be one-off costs in the current financial year. Budgets are reviewed on a regular basis to identify potential areas of offsetting underspends.
75	Highways	The variance largely relates to an overspend on staffing and a pressure on professional fees for highways inspection which are not fully covered by the income received. There may also be additional costs incurred as a result of legal action.	Is it expected that the highway inspections overspend will not be an on-going pressure as these costs are likely to be recoverable in the future under a proposed highways permit scheme. The service is exploring ways of reducing the current cost of this service. The legal fees are one-off costs relating to a single case.
City Infrastructure			
(71)	City Infrastructure Management	There is a forecast employee underspend within this section of £0.056m where vacancies are currently being held. The City Infrastructure management section holds centralised budgets for staff training and other fees which are being managed to a forecast underspend of £0.015m.	
298	City Clean Operations	There is a forecast overspend position of £0.220m relating to the employee budget. There are a	Vacancy management, reducing overtime to minimum standards and a review of the use of

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		number of reasons for this, including costs of a temporary additional round to help the bedding in process of a service redesign (likely to continue past Christmas), additional weekend working with the introduction of the new communal recycling scheme, and a high absence rate resulting in high levels of agency recruitment. There is also a forecast £0.080m overspend on transport costs. This is due to spot hire of vehicles which are required to support additional waste collection rounds and a large number of the existing fleet requiring repairs and maintenance as they are at the end of their useful life in advance of a replacement programme.	agency staff will be put in place to reduce the variance across the remainder of the year.
37	City Parks Operations	The main reason for this is that Rottingdean mini golf course has been let at a peppercorn rent resulting in an income pressure of £0.023m and £0.005m additional costs of managing the site as a nature reserve. There are a number of minor variances within the City Parks Operations section with a forecast net overspend of £0.009m.	Several attempts have been made to remarket the site with an appropriate use on a commercial basis; however no viable commercial proposal has been forthcoming.
(14)	Fleet Management	There are overspends within this section relating to vehicle maintenance and running costs but these are offset by underspends in employee and unsupported borrowing budgets resulting in a forecast net £0.014m underspend position.	
City Regeneration			
(1)	Head of City Regeneration	Minor underspend forecast.	
2	Economic Development	Minor overspend forecast.	
(17)	Sustainability	The forecast variance largely relates to vacancy management within the service resulting in an	

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		employee underspend of £0.025m. This is partly offset by anticipated non-recurring costs of additional support and initiatives of £0.008m.	
Planning & Building Control			
40	Development Control	A forecast employee overspend of £0.020m is due to delays to the implementation of a service redesign and long term sick absences resulting in increased use of agency staff. There is also £0.020m of unavoidable one-off legal costs in relation to a public inquiry at the northern end of Toads Hole Valley and a hearing on Church Street, Brighton. Other variances are offset by over achievement of planning application fee income.	Vacancies are being held in advance of a service redesign. It is not considered appropriate to reduce expenditure on agency staff in advance of the implementation of the re-design as this would have an impact on the ability of the service to generate income. The overspend on legal costs is considered to be unavoidable and one-off.
5	Planning Strategy and Projects	Delays to the achievement of financial savings from the implementation of a service re-design.	Vacancies are being held to offset the overspend position.
Housing			
168	Corporate Critical - Temporary Accommodation & Allocations	Current trends reflect an increase in the number of properties being returned to landlords due to contracts ending and at the landlord's request in view of the improving property market. This has led to an increase in voids and the use of alternative spot purchase accommodation and/or more expensive leased properties. It also impacts on the ability to collect housing benefit income. At this stage, increasing costs and pressures on income including unachieved savings target of £0.287m are currently being offset by service pressure funding of £0.120m. from 2013/14 and £0.440m from 2014/15.	New properties are being acquired as soon as possible to replace those being handed back in order to manage the number of more expensive spot purchase placements. There is a potential delay in the impact of Welfare Reform on this service as eligible clients are currently awarded Discretionary Housing Payments. Costs and income are continually under review and improvements to forecasting are being developed.
0	Travellers	This budget includes £0.100m 2014/15 service pressure funding. A breakeven position is forecast subject to periodic reviews of operational	Council Officers meet with police and other agencies to review operational management and service cost implications.

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		management.	
142	Private Sector Housing	The further expansion of the Private Sector Licensing Scheme was projected to achieve savings in 2014/15 of £0.125m. The timetable for introducing the scheme including public consultation and decision by Members has slipped. Housing Committee, in September 2014, agreed a detailed options paper to be reported to a future meeting on extending coverage and/or widening the scope of discretionary licensing schemes in the City. In addition, there are pressures on staffing costs of £0.065m across Private Sector Housing which are being offset by underspends on non pay costs and customer receipts of £0.048m.	The timetable for consultation and decision by Members is being reviewed by the Housing Leadership Team.
(85)	Other Housing	Pressures on income of £0.007m are being offset by underspends on Direct Employees of £0.041m and non pay costs of £0.051m	

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Assistant Chief Executive - Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2014/15 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %
(5)	Communications	789	786	(3)	-0.4%
126	Royal Pavilion, Arts & Museums	3,676	3,781	105	2.9%
89	Tourism & Venues	1,581	1,714	133	8.4%
0	Libraries	5,295	5,295	0	0.0%
0	Corporate Policy & Communities	5,283	5,280	(3)	-0.1%
0	Sport & Leisure	738	738	0	0.0%
210	Total Revenue - Assistant Chief Executive	17,362	17,594	232	1.3%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Communications			
(3)	Communications	Minor underspend anticipated.	
Royal Pavilion, Arts & Museums			
105	Royal Pavilion, Arts & Museums	Royal Pavilion & Museums are reporting an overspend of £0.105m, due mainly to a continuation of pressures against the achievement of retail income of approximately £0.100m. There are further pressures from costs incurred following the withdrawal of the catering contractor, some of which the council is expecting to recover and delays to the implementation of savings at Hove Museum.	Measures have already been implemented to improve the performance of retail, including restructuring, new products and investment in the shop. These are reflected in the latest forecast. The service is also holding recruitment to key posts relating to core conservation functions.
Tourism & Venues			
133	Tourism &	The closure of Hove Centre on 24 th December 2014 is	All expenditure at Hove Centre is

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
	Venues	<p>forecast to result in a reduction in budgeted hire fees from both external and internal hirers of £0.129m. Employee savings from the closure will however reduce the impact of this to £0.065m.</p> <p>Tourism are forecasting a pressure of £0.026m from reduced sales commissions.</p> <p>The latest forecast includes a revenue contribution to capital of £0.042m to cover the outstanding final account in relation to Brighton Centre frontage works.</p>	under review for the remaining 2 months of operation. There may be savings in other areas of the service to help offset this shortfall.
Libraries			
0	Libraries	Break-even position forecast at Month 7.	
Corporate Policy & Communities			
(3)	Corporate Policy & Communities	Minor underspend anticipated.	
Sport & Leisure			
0	Sport & leisure	Break-even position forecast at Month 7.	

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Public Health (incl. Community Safety and Public Protection) – Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2014/15 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %
0	Public Health	607	607	0	0.0%
0	Community Safety	1,448	1,448	0	0.0%
0	Public Protection	2,325	2,297	(28)	-1.2%
0	Civil Contingencies	178	178	0	0.0%
0	Total Revenue - Public Health	4,558	4,530	(28)	-0.6%

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Public Health			
0	Public Health	<p>The ring fenced public health grant is £18.695m (an increase of £0.510m from last year) for 2014-2015. In 2013-2014 an amount of £0.576m was carried forward as part of a public health reserve, mainly a result of unanticipated sexual health underspend. The latest spending plans for 2014-15 indicate that there will be an underspend of approximately £0.500m, which includes £0.200m as a result of several senior members of staff moving on from B&H Public Health and the balance from a review of contract spend.</p> <p>Public Health have already agreed to fund the Family Nurse Partnership in Children's Services (£0.240m) and HIV Preventative contracts in Adult Services (£0.245m) on a recurrent basis and Older People's preventative contracts (£0.350m in 2014/15) Spending plans are being formulated to address the remaining underspend of £0.500m to ensure that the underspend (both non-recurrent and</p>	

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		recurrent) is used appropriately for council services that can be delivered with clear public health benefits.	
Community Safety			
0	Community Safety	Break-even position forecast at Month 7.	
Public Protection			
(28)	Public protection	An underspend of £0.028m is forecast. Vacant posts are held pending 2015-16 budget setting and anticipated staffing changes. Income from fees is on target, but there has also been unforeseen, non-recurring income from provision of air quality expertise to a neighbouring district council. These factors are helping to offset overspends in relation to one-off costs of site investigations of contaminated land and increased cost of external animal welfare provision	
Civil Contingencies			
0	Civil Contingencies	Break-even position forecast at Month 7.	

Appendix 1 – Revenue Budget Performance

Resources & Finance and Law - Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2014/15 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %
230	City Services	7,733	7,737	4	0.1%
(485)	Housing Benefit Subsidy	(613)	(813)	(200)	-32.6%
73	HR & Organisational Development	3,667	3,740	73	2.0%
0	ICT	6,720	6,720	0	0.0%
(190)	Property & Design	4,464	4,134	(330)	-7.4%
(60)	Finance	6,282	6,073	(209)	-3.3%
0	Performance, Improvement & Programmes	481	481	0	0.0%
(10)	Legal & Democratic Services	2,976	2,966	(10)	-0.3%
(442)	Total Revenue - Resources & Finance	31,710	31,038	(672)	-2.1%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
City Services			
(6)	Revenues & Benefits	Vacancy management within the service has identified new underspends this month of £0.043m, with other underspends in Council tax initiatives (approx. £0.081m) and computer maintenance costs (£0.029m). Also this month the service is reporting that Discretionary Payments are likely to be less than expected, by approximately £0.018m. This is mostly offset by an expected underachievement in	

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		the recovery of income of about £0.145m, largely brought about by a transitional period whilst new bailiff legislation takes effect. Other variances account for a net overspend of £0.020m.	
0	Life Events	The approval of the fees and charges report at Policy & Resources Committee last month has reduced the estimated underachievement of Bereavement Services and Registrar's income to £0.139m. This is further offset by expected overachievements in Land Charges fee income of £0.064m and various other income gains of £0.024m. Elsewhere in the service, vacancy management should result in an underspend of some £0.031m, with other variances netting off to an underspend of £0.020m, due mostly to anticipated lower maintenance costs this year at the Crematorium.	
10	Standards & Complaints	A forecast overspend of £0.010m, relating to staffing costs, including agency and maternity cover.	
Housing Benefit Subsidy			
(200)	Corporate Critical - Housing Benefit Subsidy	At this stage a break even position is reported on the rent allowance and rent rebate subsidy budgets. A surplus of £0.200m is estimated in respect of the recovery of former Council Tax Benefit overpayments.	

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
HR & Organisational Development			
73	HR & Organisational Development	A projected £0.073m overspend has been reported within the service. This is due to a gap between the cost of the current level of full-time corporate release for union activities and the available budget.	This corporate budget pressure is currently being reviewed.
ICT			
0	ICT	Break even position forecast as at Month 7.	The one off funding received has offset some of the shortfall in the contracts budget but there are still budget pressures in other areas. These pressures should be offset by savings on other budget lines.
Property & Design			
(330)	Property & Design	A stop on planned maintenance works totalling £0.149m has been agreed to help the current Council TBM overspend and this has been included in projections Also additional NNDR refunds have been negotiated and included in this forecast. The commercial rent forecasts within Property & Design are being maintained with income collection performing well for the rental properties on the high street.	
Finance			
(209)	Finance	The forecast for Financial Services, Procurement & Audit is an underspend of £0.209m, of which £0.111m is within the Audit Service. This is a non-recurrent saving because some of the staff from the Corporate Fraud team have transferred to the Department of Works & Pensions (DWP) on 1 st October 2014 under the Single Fraud Investigation Service (SFIS) but there is no	

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		corresponding reduction to the council's Housing Benefit Administration Grant funding until 2015/16. The remaining £0.098m is from vacancy control within the Financial Services area.	
Performance & Improvement			
0	Performance, Improvement & Programmes	Break even position forecast as at Month 7.	
Legal & Democratic Services			
(10)	Legal & Democratic Services	An underspend of £0.010m in respect of Democratic Services budgets.	

Appendix 1 – Revenue Budget Performance

Corporate Budgets - Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2014/15 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %
0	Bulk Insurance Premia	0	(130)	(130)	0.0%
(110)	Concessionary Fares	10,615	10,505	(110)	-1.0%
0	Capital Financing Costs	8,904	8,904	0	0.0%
0	Levies & Precepts	161	161	0	0.0%
0	Corporate VfM Savings	(44)	(84)	(40)	-90.9%
0	Risk Provisions	2,734	2,734	0	0.0%
258	Other Corporate Items	(18,757)	(18,499)	258	1.4%
148	Total Revenue - Corporate Budgets	3,613	3,591	(22)	-0.6%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Bulk Insurance Premia			
(130)	Bulk Insurance Premia	The underspend has arisen from a reduced cost in claims to date.	
Concessionary Fares			
(110)	Concessionary Fares	Underspend as a result of conclusion of negotiations on fixed deal arrangements with Brighton & Hove Buses and Stagecoach.	
Capital Financing Costs			
0	Capital Financing Costs	The Financing Costs budget is expected to break even. Within the budget there is a saving generated by delaying long term borrowing, which is offsetting a pressure caused by lower cash balances for	

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		investment, and higher expectations of short term borrowing to fund cashflows. Long term borrowing has been delayed in order to reduce the pressure caused by the difference between borrowing and investment rates.	
Corporate VFM Projects			
(40)	Corporate VFM Projects	The savings associated with the Third Party Spend corporate VFM project are currently still being finalised and are expected to be achieved through additional procurement / third party spend savings on contract renewals and renegotiations across a range of services.	
Risk Provisions			
0	Risk Provisions & Contingency	<p>The risk provision budget includes the following main items:</p> <ul style="list-style-type: none"> • £2.000m risk provisions including £0.110m set aside centrally to cover the in-year additional costs of the new security carrier contract which otherwise would be recharged across all users of the service; • A balance of £0.455m held centrally for Adult Social Care modernisation. • £0.279m for other contingency items. <p>A break-even position is reported at Month 7, however the overall budget position for Month 7 position indicates a number of forecast risks which may result in a call on risk provisions if these cannot be mitigated by recovery actions.</p>	
Other Corporate Items			

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
180	Pension Costs	This overspend relates to the budget for additional compensation payments to former employees of the Council or its predecessor authorities. The benefits are subject to annual increases in line with the September Retail Price Index (RPI) which is generally higher than our corporate inflation rates for pay costs. This had been expected to be offset by a reduction in the number of beneficiaries but this has remained fairly static. All related reserves that were being used to fund yearly fluctuations have now been exhausted.	
78	Unringfenced Grants	The shortfall relates to lower than anticipated income from the Education Services Grant.	

Appendix 1 – Revenue Budget Performance

Housing Revenue Account - Revenue Budget Summary

Forecast Variance Month 5 £'000	Housing Revenue Account	2014/15 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %
(13)	Employees	8,563	8,612	49	0.6%
(230)	Premises – Repair	11,199	10,908	(291)	-2.6%
(91)	Premises – Other	2,948	2,870	(78)	-2.6%
86	Transport & Supplies	3,166	3,251	85	2.7%
0	Support Services	2,249	2,249	-	0.0%
(8)	Third Party Payments	183	175	(8)	-4.4%
0	Revenue contribution to capital	22,074	22,074	-	0.0%
0	Capital Financing Costs	8,564	9,190	626	7.3%
(256)	Total Expenditure	58,946	59,329	383	0.6%
0	Dwelling Rents (net)	(50,423)	(50,404)	19	0.0%
0	Other rent	(1,412)	(1,370)	42	3.0%
14	Service Charges	(6,588)	(6,553)	35	0.5%
(5)	Other recharges & interest	(523)	(558)	(35)	-6.7%
9	Total Income	(58,946)	(58,885)	61	0.1%
(247)	Net Expenditure / (Income)	-	444	444	
-	Funded from Capital Reserves	-	(600)	(600)	
(247)	Total	-	(156)	(156)	

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Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Housing Revenue Account			
49	Employees	The forecast for employees has increased to an overspend of £0.049m. This is due to additional Agency Staff being employed to cover long term sickness/vacancy cover.	Part of this overspend (0.015 million) is offset by additional grant income from Interreg.
(291)	Premises - Repairs	The forecast for Premises - Repairs is an underspend of £0.291m as responsive repairs are forecast to underspend by £0.250m, based on current trends. There are further underspends of £0.022m in relation to Cold Water Tanks and £0.050m forecast in relation to Fire Risk works due to efficiencies. These underspends are offset by a forecast overspend of £0.026m on Void Works as the level of repairs required have been higher in recent months.	
(78)	Premises - Other	Forecast underspend on electricity and gas costs by £0.128m. Latest available consumption data suggests lower spend than originally calculated at budget setting time This has been offset by a forecast overspend on business rates of £0.038m and on Rubbish Clearance of £0.012m.	
85	Transport & Supplies	Cost of consultancy to deliver Lean Thinking Review, £0.025m. Additional security sweeps around blocks night and day, £0.096m. Offset by £0.050m underspend in Supplies & Services efficiencies	This is currently being managed within the service by underspends elsewhere in the HRA.
626	Capital Financing Charges	Capital financing costs estimates have increased to reflect the requirement to repay £3.9m HRA debt as it matures at the end of the financial year. The original budget included £3.3m to repay debt. The additional £0.6m will be funded from HRA capital reserves	Overspend to be funded from HRA capital reserves. The HRA Capital reserves includes an element of capital receipts from Right to Buy Sales which can be used to either fund the HRA capital programme or repay debt.
42	Rents - Other	Forecast under achievement of rents for garages and car parking spaces of £0.028m. Plus a forecast overspend of £0.018m in respect of void garages and car parking spaces.	
35	Service	Service Charges to Tenants are forecast to under achieve by	

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
	Charges	£0.035m. Sheltered Scheme tenants support charge and intensive housing management is forecast to underachieve by £0.026m and other service charges to tenants are forecast to underachieve by £0.009m.	
(35)	Other Income & Recharges	Other Income and Recharges is forecast to overachieve by £0.035 million. The Interreg claim is forecast to be £0.022m higher than forecast however this is offset by overspends contained within the forecasts for Employees and Transport & Supplies. Rechargeable Works is forecast to over achieve by £0.012m.	

Appendix 1 – Revenue Budget Performance

Dedicated Schools Grant - Revenue Budget Summary

Forecast Variance Month 5 £'000	Dedicated Schools Grant (DSG)	2014/15 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %
0	Individual Schools Budget (ISB) <i>(This does not include the £7.219m school balances brought forward from 2013/14)</i>	120,109	120,109	0	0.0%
(403)	Early Years Block (including delegated to Schools) <i>(This includes Private Voluntary & Independent (PVI) Early Years 3 & 4 year old funding for the 15 hours free entitlement to early years education)</i>	12,516	11,967	(549)	-4.4%
(54)	High Needs Block (excluding delegated to Schools); <i>(This includes the £1.446m underspend brought forward from 2013/14)</i>	18,296	17,847	(449)	-2.5%
(91)	Exceptions and Growth Fund	6,070	5,953	(117)	-1.9%
0	Grant Income	(155,544)	(155,544)	0	0.0%
(548)	Net DSG Budget	1,447	332	(1,115)	-77.1%

Appendix 1 – Revenue Budget Performance

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Early Years Block			
(600)	PVI Payments – 2 Year Olds	Take up is significantly less than budgeted for.	
51	PVI payments – 3 & 4 Year Olds	Take up is greater than budgeted for.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible.
High Needs Block			
(23)	Education Other than at School (EOTAS)	The overspend on General EOTAS relates to Looked After Children's education costs in agency placements being £0.023m less than anticipated.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible
18	Various	Other minor overspends.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible
(444)	Unspent balance brought forward from 2013/14	Unallocated balance brought forward used to cover identified overspends.	
Exceptions & Growth Fund			
		The total underspend of £0.117m in this area relates to items specifically approved by the Schools Forum and is therefore not available for general DSG spending.	
(65)	Admissions & Transport	Staffing and other savings.	
(52)	Schools central costs	Other minor underspends.	

Appendix 1 – Revenue Budget Performance

NHS Trust Managed S75 Budgets - Revenue Budget Summary

Forecast Variance Month 5 £'000	S75 Partnership	2014/15 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %
170	Sussex Partnership Foundation NHS Trust (SPFT)	11,304	11,590	286	2.5%
30	Sussex Community NHS Trust (SCT)	647	677	30	4.6%
200	Total Revenue - S75	11,951	12,267	316	2.6%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note WTE = Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Sussex Partnership Foundation NHS Trust			
286	SPFT	Sussex Partnership NHS Foundation Trust is reporting an overspend of £0.572m. The overspend reflects continuing pressures from a lack of affordable residential and nursing placements across the board, potentially leading to increased use of high cost placements and waivers within Memory & Cognition Support. There continues to be a pressure from an increase in need and complexity in Mental Health and forensic services across residential and supported accommodation. In line with the agreed risk-share arrangements for 2014/15 any overspend will be shared 50/50 between SPFT and BHCC and this is reflected in the figure of £0.286m reported here.	As for Adult Social Care, there will be increased panel scrutiny of all complex or high cost placement requests to assure value for money against eligible care needs. Where possible, no placements will be made above the agreed local authority rates. Risk share arrangement with SPFT in place, further risk share with health being actively pursued. Taskforce in place to ensure that all appropriate funding sources are identified.
Sussex Community NHS Trust			
30	SCT	The Integrated Community Equipment Store (ICES) budget is forecasting an overspend of £0.030m.	The service has switched to alternative equipment suppliers to help deliver efficiencies and manage down the projected overspend. The future

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Key Variances £'000	Service	Description (Note WTE = Whole Time Equivalent)	Mitigation Strategy (Overspends only)
			commissioning arrangements of the service were agreed by P&R on 17th November.